

West Fargo Airport Authority Meeting
Date: February 25, 2021
West Fargo Airport – 5:30 PM

Members Present:

Dan Loegering, Brian Christl, Matt Retka, Barrett Irving

Members Absent:

Wade Swenson

Others Present:

Airport Manager Robbie Grande

1. **The meeting was called to order by Dan Loegering at 5:30pm**
2. The minutes from the January 28th meeting were reviewed.
Motion by Brian to approve as written. Second by Barrett. All in favor, motion passed.
3. ALP Update: ALP has been submitted to NDAC for final approval. Airport received digital files from Moore for records.
4. The monthly Budget and Income reports as of Jan 31, 2021 were reviewed. Question as to why the \$100 difference between actual month to date vs. year to date rent revenue. No other concerns/comments. Motion by Barrett to approve the Income Statement and Fund Balance. Second by Brian. All in favor, motion passed.
5. Report from Airport Manager:
 - Was told no issue transferring carryover funds from general operating fund to capital reserve fund. Both earn interest.
-Matt motioned to transfer \$100,000 from 7050 Operating fund to 7040 Capital Reserve Fund for future capital improvements. Barrett seconded, none opposed. Motion carried.
 - NDAC Grant application period is open
 - Still no response on Kost tower
 - Received inquiry to purchase a blade for the loader. This would have a ~ 6 year ROI, excluding maintenance cost. Robbie to follow-up on city lease options.
6. Airport White-Paper Review:
Reviewed draft. Matt to fix 1 spelling error. Will finalize at next meeting.
7. Non-Agenda Items
None

Motion to Adjourn by Barrett and Second by Brian. None opposed. Meeting was adjourned at 6:05pm.

Wade Swenson-Chairman

Matt Retka-Secretary

[Minutes prepared by Matt Retka]