



Mobile Library Task Force  
Regular Meeting Agenda  
5:00 p.m. Wednesday, May 5th, 2021  
Join the meeting via Zoom

<https://us02web.zoom.us/j/86816413551?pwd=ODMvdkR4b1FQSHpNSnBDTGhreU9zZz09>

1. Call to Order
2. Approve order of Agenda
3. Consent Agenda - Approve the Following:
  - 3.1. Approval of Minutes - April 7th, 2021

Documents:

[Mobile Library Task Force Minutes 20210407.pdf](#)

4. Regular Agenda
  - 4.1. Discussion of route logistics and updates:
    - 4.1.i. Route  
Link to: [thelittleredreadingbus.com](http://thelittleredreadingbus.com)
    - 4.1.ii. Volunteers  
Link to: <https://westfargolibrary.org/helpout>
    - 4.1.iii. Great Plains Food Bank collaboration
    - 4.1.iv. Inclement weather communications
    - 4.1.v. Bell Bank storage
  - 4.1.i. Other Business
  - 4.1.iii. Adjourn

**Mobile Library Task Force, West Fargo Public Library**

**Meeting Date: April 7<sup>th</sup>, 2021**

**Time: 5:00 p.m.**

**Place: Zoom meeting:**

<https://us02web.zoom.us/j/86816413551?pwd=ODMvdkR4b1FQSHpNSnBDTGhreU9zZz09>

**Roll Call:**

Jodie Haring, Cailin Shovkopyas, Paula Krogen, Stephanie Shea. Also attending: Carissa Hansen, Library Director, Kirsten Henagin, Adult Services Manager, Lauren Nephew, Youth Services Manager. Absent: Alison Ottesen.

**1. Call to order**

Shea called the meeting to order.

**2. Approve order of agenda**

Shovkopyas moved and Haring seconded to approve order of the agenda. No opposition. Motion carried.

**3. Consent agenda – approve the following:**

Shovkopyas moved and Haring seconded to approve the consent agenda. No opposition. Motion carried.

- a. Approval of Minutes – March 3, 2021

**Regular Agenda:**

**1. Progress update on summer route and program planning**

- Hansen, Henagin and Nephew provided updates on the planning progress. The library staff met with WFPS staff to discuss possible partnerships for summer reading program plans. Library staff and volunteers are hard at work on getting LRRB collection ready to go. Volunteers have been a big help with this project, and the new volunteer numbers are increasing. The library has received funds from the Friends of the Library, as well as a grant to purchase equipment and furniture for the LRRB and outreach events.

**2. Revisit discussion of partner outreach opportunities**

- The plan for outreach/marketing opportunities for the LRRB was reviewed. The Library will plan to canvas all neighborhood Facebook groups and PTOs. Other ideas discussed: YMCA groups, senior ride program locations, Moms of Multiples group, Fargo Moms Facebook group, On the Minds of Moms, etc.

**3. Discuss recruitment of volunteers for assistance on the route**

The group discussed strategies for recruiting organizations or businesses that have employee volunteer benefits or programs. Potential contacts include: Cargill, Blue Cross Blue Shield, Caterpillar, Wex, Eide Bailly, Microsoft, West Fargo Exchange Club, PTOs, Police and Fire departments, etc.

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4. Other Business

- None.

5. Adjourn

- Krogen moved to adjourn, Shovkopyas seconded. No opposition. Meeting adjourned. Next meeting: 5:00 P.M., Wednesday May 5<sup>th</sup>, 2021.